

1190 Pelican Bay Drive  
Daytona Beach, FL 32119-1381

## VCOG GOVERNING BOARD

### AGENDA

5:00 PM

Monday, January 23, 2006

VCOG Building Conference Room  
1190 Pelican Bay Drive  
Daytona Beach, Florida

<p>Chairman – Mayor Greg Northrup Vice Chair – Mayor James Vandergriff Secretary/Treasurer – Mayor Robert Apgar</p>
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I. Call to Order/Roll Call/Determination of a Quorum

II. Pledge of Allegiance

III. Public Comments/Participation

IV. Chair's Comments/Recognition

V. VCOG Executive Director's Briefing

VI. Consent Agenda

All matters listed under the Consent Agenda are considered routine and are not expected to require review or discussion. Items will be acted upon by **one motion** unless a Board member requests a separate discussion of the item(s); whereupon, the Chair will announce the item is removed from the Consent Agenda and will be considered separately.

- A. Approval of the November 28, 2005, Regular Meeting Minutes  
Approval of prior year June 2004 and August 2004 Meeting Minutes
- B. Approval of the Treasurer's Report – November 2005 and December 2005
- C. Authorize addition of Robert F. Apgar as a Signatory on the VCOG Checking Account and Safe Deposit Box

**VII. Old Business**

- A. Review/Selection of Proposed VCOG Logo – Mary Swiderski
- B. Update of the Working Waterfront Issue – Mayor Nancy Epps

**VIII. New Business**

- A. Updates from VCOG Service Committees
  1. Volusia/Flagler Unified Code Committee – Don Vancini, Chair
  2. VCOG Fire-EMS Committee & Subcommittees
    - a. Communications/Dispatch – William Whitson & Chief Lawrence Taft
    - b. Dispatch Consolidation – Mayor Fred Costello
    - c. Employment Standards & Training\FESS – Chief Lawrence Taft
    - d. Service Delivery – Chief Lawrence Taft
- B. Updates from VCOG Organizational Committees
  1. Audit Oversight Committee – Herbert Seely
  2. New Facilities Discussion – Mayor Greg Northrup

**IX. Board Members' Comments****X. Adjournment**

NOTE: If any person decides to appeal any decision made by said body with respect to any matter considered at such meeting they will need a record of the proceedings, including all testimony and evidence upon which the appeal is based. To that end, such person will want to ensure that a verbatim record of the proceeding is made.

NOTE: Individuals covered by the Americans With Disabilities Act of 1990, in need of accommodations for this meeting should contact the VCOG Office, 1190 Pelican Bay Drive, Daytona Beach, FL 32119, 386/322-5160, at least five (5) days prior to the meeting.

**UPCOMING MEETINGS**

- \* VCOG Executive Committee Meeting – Thursday, February 9, 2006, 5:00 PM, VCOG Building Conference Room, 1190 Pelican Bay Drive, Daytona Beach.
- \* VCOG Board Meeting – Monday, February 27, 2006, 5:00 PM, VCOG Building Conference Room, 1190 Pelican Bay Drive, Daytona Beach.

**UPCOMING AGENDA ITEMS**

- Nextel Communications, Verizon & Cingular
- Beach re-nourishment
- Indigent care organizations within Volusia County

**VCOG Agenda Summary**  
**January 23, 2006**

**VI. Consent Agenda**

*All matters listed under the Consent Agenda are considered routine and are not expected to require review/discussion or individual action by the Board. Items will be approved by **one motion**. If any Board member requests a separate discussion of any item(s); the Chair will announce the item is removed from the Consent Agenda and will be considered separately.*

- A. **Approval of November 28, 2005, Regular Meeting Minutes**  
A copy of the VCOG Board's Regular Meeting Minutes of November 28, 2005, is attached for your review. See Attachment 6.A.  
**Approval of Meeting Minutes for June 2004 and August 2004**  
A copy of the VCOG Board Regular Meeting Minutes for June 2004 and August 2004 are attached for your review. See Attachment 6.A.
- B. **Approval of Treasurer's Report for November & December 2005**  
Revenues and Expenditures were within budget for these two months. A copy of the Treasurer's Report for months ending November 2005, and December 2005, are attached for your review. – See Attachment 6.B.
- C. **Authorize addition of Robert F. Apgar as a Signatory on VCOG's Checking Account and Safe Deposit Box**  
This change is necessary for the third person permitted signatory on VCOG's checking account and safe deposit box; due to resignation of the previous signatory. VCOG staff is recommending the addition of Robert F. Apgar as a signatory with the other two permitted signatories of Herbert. Seely and Mary Swiderski.

Recommended Action:

Motion to approve all item(s) on the Consent Agenda as presented.

**VCOG Agenda Summary**  
**January 23, 2006**

**Consent Agenda – Attachment 6.A.**

**Minutes for November 30, 2005**

**VCOG Agenda Summary**  
**January 23, 2006**

**Consent Agenda – Attachment 6.A.**

**June 2004 Minutes &**

**VCOG Agenda Summary**  
**January 23, 2006**

**Consent Agenda – Attachment 6.A.**

**August 2004 Minutes**

**VCOG Agenda Summary**  
**January 23, 2006**

**Consent Agenda – Attachment 6.B.**

**Treasurer’s Report for November 1 – November 30, 2005**

Consolidated Report  
VLC Financial Report & FESS Financial Report  
VCOG Financial Report

**VCOG Agenda Summary**  
**January 23, 2006**

**Consent Agenda – Attachment 6.B.**

**Treasurer's Report for December 1 – December 31, 2005**

Consolidated Report  
VLC Financial Report & FESS Financial Report  
VCOG Financial Report

**VCOG Agenda Summary**  
**January 23, 2006**

**VII. Old Business**

A. Review/Selection of Proposed VCOG Logo – Mary Swiderski

Background Information

At its November 2005 meeting, the VCOG Governing Board approved \$200.00 for the design of a new VCOG logo. Examples of proposed designs will be available at the meeting for Board members' review and selection.

Recommended Action:

Motion/vote on a new VCOG logo.

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B. Update of the Working Waterfront Issue – Mayor Nancy Epps

Background Information

Mayor Epps initially discussed this topic at the August 2005 VCOG Board meeting. At that meeting Mayor Epps stated that Ponce Inlet was in the process of trying to find ways they could preserve existing marinas and boatyards. Mayor Epps will present an update of the Town's activities and progress.

Recommended Action:

VCOG Board discussion and determination if any action is appropriate.

**VCOG Agenda Summary**  
**January 23, 2006**

**VIII. New Business**

A. Updates from VCOG Service Committees

1. Volusia/Flagler Unified Code Committee – Don Vancini, Chair

Background Information

The Unified Code Committee was created by the VCOG Board in 1994 for the purpose to try and get uniformity of all Volusia jurisdictions to use same edition code books, adoption of some local code amendments, and consistency in code interpretation. When the statewide building code went into effect in

Recommended Action:

Report only. No action is anticipated on this item.

**VCOG Agenda Summary**  
**January 23, 2006**

**VIII. New Business**

- A. Updates from VCOG Service Committees
- 2. VCOG Fire-EMS Committee and Subcommittees
  - a. Communications/Dispatch – William Whitson & Chief Lawrence Taft

Background Information

The VCOG Fire-EMS Committee was created by the VCOG Board in 2000 to draft an RFP for a study to be done on the Fire/EMS system in Volusia. Following completion of the study, the committee established several subcommittees to review/follow up on recommendations contained in the final study report. One of the subcommittees was Communications/Dispatch that has looked at existing mechanisms to see what kinds of efficiencies are/aren't there and will make recommendations for improvement(s).

Recommended Action:

Report only. No action is anticipated on this item.

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- b. Dispatch Consolidation – Mayor Fred Costello

Background Information

Mayor Costello has requested an opportunity to discuss this topic.

Recommended Action:

VCOG Board discussion and determination if any action is appropriate.

**VCOG Agenda Summary**  
**January 23, 2006**

**VIII. New Business**

- A. Updates from VCOG Service Committees
- 2. VCOG Fire-EMS Committee and Subcommittees
- c. Employment Standards & Training\FESS – Chief Lawrence Taft

Background Information

The VCOG Fire-EMS Committee was created by the VCOG Board in 2000 to draft an RFP for a study to be done on the Fire/EMS system in Volusia. Following completion of the study, the Fire-EMS Committee established several subcommittees to review/follow up on recommendations contained in the final study report. One of the subcommittees was Employment Standards & Training that worked on developing a joint training exercise process; also to develop a pre-employment screening/testing process which is the FESS program.

Recommended Action:

Report only. No action is anticipated on this item.

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- d. Service Delivery – Chief Lawrence Taft

Background Information

Following completion of the study, the Fire-EMS Committee established several subcommittees to review/follow up on recommendations contained in the final study report. One of the subcommittees was Service Delivery that would look into closest unit response and try to develop a cost per incident model.

Recommended Action:

Report only. No action is anticipated on this item.

**VCOG Agenda Summary**  
**January 23, 2006**

**VIII. New Business**

B. Updates from VCOG Organizational Committees

1. Audit Oversight Committee

Background Information

The Audit Oversight Committee was established by the VCOG Board in 2004 to help auditors monitor the organization's effectiveness of controls for fraud. This Committee has not met as yet.

Recommended Action:

Report only. No action is anticipated on this item.

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2. New Facilities Discussion – Mayor Greg Northrup

Background Information

The three organizations (VCOG, MPO and WAV) have basically outgrown its current facility and there is little possibility for expansion. Therefore, the VCOG Board requested that the three organizations and Board representatives look into the potential of moving into a new facility. The lease agreement at the present location expires March 1, 2006.

Recommended Action:

Motion to relocate from existing building to a new facility for MPO/WAV/VCOG.

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**IX. Board Members' Comments**

**X. Adjournment**